APPENDIX-III

FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITHTHE CENTRAL BOARD OF SECONDARY EDUCATION

(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on Safety and Security ofChildren in Schools** developed by NCPCR and the **National Building Code**)

PART-A

(This part is to be filled-up by the school and to be produced before the District Education Officer along withall supporting documents and certificates in original)

GENERAL INFORMATION

1	Affiliation Number allotted by CBSE to the school:	1530187
2	Name of the School as per affiliation letter of CBSE	ST.XAVIER'S HIGH SCHOOL,
3	Address of the School:	BHANJANAGAR, GHUMUSAR, GANJAM, ODISHA
4	Standard/level/class up to which the school is running:	10th
	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same	YES
6	U-DISE code allotted to the school:	21190402152
7	Name and address of the **Trust**/Society/ Company(under section-8) running the School as on date	ST. XAVIER EDUCATIONAL TRUST
8	Is the Trust/Society/ Company duly registered with the competentregistering authority and the registration is valid as on date?	YES
9	Purpose of present application:	Extension
10	Location of school	Outside the municipal limits ofany town/city.
10	Has the school obtained Recognition Certificate from the StateGovernment from class-1 to 8th?	YES/NO
11	Number of Recognition Certificate from class-1 to 8th and date of issue:	
12	Is the School affiliated to any other board besides CBSE for Class-X or XII examinations?	NO

INFORMATION REGARDING LAND DETAILS AND OWNERSHIP

13	Is the school situated on a single contiguous plot of land bounded on allsides by a Pucca Boundary Wall?	YES
14	Are both the School and the Play Ground situated in a single compoundbounded by a single continuous Boundary Wall on all sides?	YES
15	Total area (in square meters) in respect of 13 and 14 above on which theschool is situated:	AREA 9060 SQ.M.
16	The land is in the possession of the school/ **Trust**/Society/Companylegally by way of:	TRUST
17	Name of the Owner/Lessee of the land in respect of point-16 above:	ST. XAVIER EDUCATIONAL TRUST
18	In case the land is in the possession of the society/school by way of leaseas per State Government norms, the period of the lease:	OWN
19	Is any public road, canal or thorough-fare, HT line etc. passing throughthe land in respect of point-15 above?	NO

(Signature of Principal) 23.5.21

(Signature of D.E.O.)

APPENDIX-III

INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS

20	Has the school been inspected by the Government engineer and theschool building been found structurally safe for running a school?	YES
20(a)	If yes the date of last inspection:	23.04.2021
21	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school fromthe point of view of fire safety?	YES
21(a)	If yes the date of last inspection:	24.09.2019
22	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES
22(a)	If yes the date of last inspection:	29.04.2021

INFORMATION REGARDING THE STAFF

23	Does the school have well defined service rules and conditions for itsemployees as per prevalent norms of appropriate Government?	YES
24	Is the school paying salary to the teachers and other employees as perthe norms of the appropriate Government?	YES
25	Is the salary to the teachers and other employees of the school beingpaid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES
26	Is the school paying EPF to the teachers and other employees as per thenorms of the appropriate Government?	YES

Secretary
ST. XAVIER'S EDUCATIONAL TRUST
Bhanjanagar (Gm.)

23.6.21
Principal
St. Xavier's High School
Bhanjanagar,Gm.

PART-B

(This part is to be filled-up by the District Education Officer after verifying all supporting documents andcertificates in original and visiting the school)

File No. DEO/Gm/19297/21 Date of Issuance 24.06.2021

1	This is to certify that the information above, provided by the school has been verified on the basis ofall supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for extension of affiliation?	YES extension

Signature
(Name and Stamp of Issuing DEO)
AMULYA KUMAR PRADHAN
DISTRICT EDUCATION OFFICER/NAME OF DISTRICT

Dist. Education Officer
Ganjam, Bhanjanagar

(Signature of Principal) 23.5.21
Principal
St. Xavier's High School
Bhanjanagar,Gm.

(Signature of D.E.O.)
Dist. Education Officer
Ganjam, Bhanjanagar